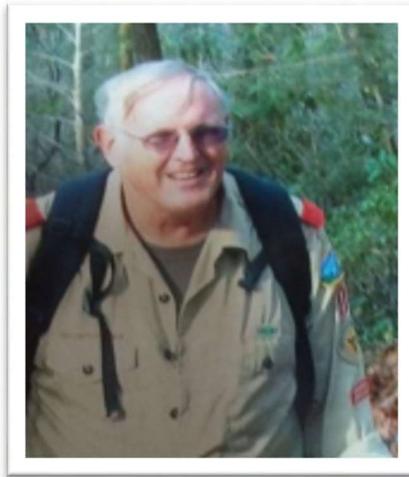


2018 Old Colony District Camporee Leader's Guide

Old Colony District
“Doc” Laughlin Memorial
First Aid & Fire Safety Camporee
April 20-22, 2018
Locke Avenue Park
Woolwich Township, NJ
Hosted By Swedesboro Troop 13



CAMPOREE LEADER GUIDE

January 2018

2018 Old Colony District Camporee Leader's Guide

Registration and Costs

Registration information is available on the council website at <http://www.gardenstatescouting.org/> and the Council Service Center. All registration and payments will be handled online. The registration fee covers the cost of patches, food for leader cracker barrel, insurance, facility fees, and program materials. The individual registration fees are as follows:

- \$10 per youth Boy Scout
- \$10 per adult

The 2018 Camporee will follow the seven principles of the Leave No Trace code. These principles are:

- Plan Ahead and Prepare
- Travel and Camp on Durable Surfaces
- Dispose of Waste Properly
- Leave What You Find
- Minimize Campfire Impacts
- Respect Wildlife
- Be Considerate of Other Visitors



Apply these principles as you enjoy the Camporee – pack out what you carry in, use only established fire pits, and respect others around you and in camp.

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and resolve issues. If additional staffing assistance is required, units may be asked to volunteer.

Note: All youth and adult leaders are asked to bring their own cup, plate, spoon, etc. to the Cracker Barrel. Our goal is to limit all unnecessary use of paper products.

Camporee Evaluations

Each unit is asked to turn in a completed youth evaluation and a completed adult evaluation form upon check-out on Sunday. These evaluations are essential for us to create an ever improving event for the units year after year. If you feel some major changes need to be made to camporee or if you want to praise a specific staff member, please include it in your evaluation.

Cracker Barrel

Friday night cracker barrel is in conjunction with the leader meetings and is limited to Scoutmasters/Advisors and Senior Patrol Leaders.

Camporee HQ

Headquarters (HQ) will be located in an RV Command Post. Headquarters will be staffed around the clock. If you need to find a staff member, go to the Camporee HQ for assistance.

Changes & Event Cancellation Policy

In the event that this event must be cancelled ahead of time, an email notification will go out to all persons who made an online reservation, as well as the Old Colony District general distribution list. A notification will go out no later than noon on Friday, April 13th. If the event is cancelled, it will be rescheduled. Refunds will only be given for people who cannot make the re-scheduled date.

Lost and Found

Items found are to be turned in at Camporee HQ. Lost items may be claimed at the Camporee HQ. Items not claimed by the conclusion of Camporee on Sunday will be sent to the Rowan Scout Center. (Hint: Label your belongings!)

Uniform and Dress Code

All youth and adults must be in field (Class A) uniform upon arrival, at the Interfaith Service, at Flag Ceremonies, and during the Campfire Program. During the day on Saturday, youth and adults may dress in either field (Class A) uniform or activity (Class B) uniforms. Patrols should dress consistently. Theme attire is highly encouraged during Saturday activities and events.

Tents

Remember low impact camping techniques. Tent ditching or trenching is not allowed.

Flags

Unit Flags are to remain as part of your campsite entrance, except during morning and evening flag ceremonies when you are to bring your unit flag with you.

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Order of the Arrow

The Order of the Arrow will be holding a Call-Out ceremony on Saturday evening following the general campfire. This is a public recognition ceremony to announce those who have been selected as candidates for the Order of the Arrow by their fellow peers.

Special Accommodations

Arrangement for individuals with special needs must be made with the Camporee Chairman prior to Camporee. No arrangements will be made at the event.

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HEALTH & SAFETY

Emergency Information

In the event of any emergency that endangers the camp, we will blow 3 blasts on an air horn. Upon hearing this warning sound, drop everything "immediately" and gather your unit at Command Headquarters. Take head count and ensure nobody is missing. Just as with any emergency, please maintain a walking speed and keep a cool head. Camporee site address is 58 Locke Ave, Swedesboro, NJ 08085.

First Aid & Medical Facilities

Report any acute medical conditions to the medical staff upon arrival. Those persons with diabetes or allergies to bee stings must provide their own emergency kits. Anyone with allergies should be prepared with the proper medication.

Minor first aid needs are the responsibility of the unit. All accidents must be reported to senior staff or the camp medic regardless of severity. Arrangements have been made for emergency evacuations, if needed.

Our medic will also want to know if there are any doctors in your group.

Medical Forms & Medications

Units must bring copies of BSA medical form Part A & B for every youth and adult attending Camporee. Leaders need to provide the medical forms for inspection at check-in. Once reviewed the medical forms will be returned to the unit in case of emergency.

Medications **MUST** be kept in a secure locked box or in a unit leader's car. If your unit does not have a lock box or does not wish to store the medications in their car, please give them to the camp medic to administer. This is to ensure the right people are the only ones using the medications brought to Camporee. Medications will be returned at the end of camp. Also any medications requiring refrigeration (i.e. Insulin) are the responsibility of the individual units.

Weather

Remember the Scout Motto: Be Prepared. Both youth and adults should pack and prepare to come and participate at Camporee, rain or shine.

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Safety

Safety of all Scouts, Scouters, and parents is the first objective of this Camporee. All Scouters and Junior Leaders are expected to stop and refrain from unsafe activities and horseplay. Violence will result in being asked to leave the event. The following rules are to be strictly observed:

- Scout Leaders are expected to provide all supervision of the scouts in their unit.
- The Buddy System is required at all times.
- No liquid fuel lanterns will be allowed outside the campsite. Scouts should carry a flashlight rather than a Coleman (or like) lantern.
- No flames inside tents.
- Campfires must be raised at least 6 inches off of the ground or use an established fire ring.

If you are unsure of specific policies and guidelines for safety in Scouting, please refer to the *Guide to Safe Scouting* and the *Sweet Sixteen of BSA Safety*.

Discipline & Use of Electronics

Leaders will be responsible for the supervision of their units at all times and will be held accountable for their behavior. Adult leaders, who are not helping in the events or watching unit sites, should observe from a distance when watching their youth participating in the events.

Scouts should leave all cellphone, radios, television, portable game devices, and other electronics at home. Loss or Damage of property is the sole responsibility of the person who brought it.

Quiet Hours

All activities will be subject to quiet hours and lights out from 11:00pm till 6:00am each day. Leaders in each unit are responsible for enforcing these hours. A Scout is Courteous. After taps, every Scout is expected to be in his/her tent and quiet at that time. If you must move about in your own area after taps, do it quietly so that others are not disturbed. Roaming about the campgrounds or other campsites will not be tolerated.



Respecting Other Units Sites

Everyone should respect other units' campsites. Please do not cross through another unit's site, instead go around. Show others the level of courtesy you would like shown to you.

Sanitation and Bathrooms

Scouts will be expected to use the porta pots as much as possible. All units share in the responsibility of keeping the facilities clean and in working order.

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It is a good idea to bring a few spare rolls of toilet paper with your unit and have campers take one with them to the toilets, just in case. Note that there will not be any shower or dish-washing facilities available at the Camporee site.

Cooking

Liquid fuel and propane stoves may be used in accordance with BSA policy with propane being the preferred fuel. Scoutmasters and Advisors are to follow BSA liquid fuel storage and stove lighting policies.

Scouts do their own patrol cooking in their campsite. It is up to the individual units to bring their own cooking and cleaning equipment. It is strongly suggested that Camporee schedule time constraints should be kept in mind when planning meals. Time for cooking and cleaning must be at a minimum for patrols to participate in all the activities. Consider having a quick, no-cook lunch on Saturday.

Fires

Campfires will be allowed in camp provided that there is at least 6 inches of clearance between the bottom of the fire pan and the ground. Each unit will be responsible for supplying their own wood. Do not cut any live trees, plants, etc... All traces of your fire must be removed according to Leave No Trace standards, including the removal of ashes and charcoal (these must be packed out with your unit).

There will also be camporee wide campfire on Saturday night, including the general campfire and the OA Call-Out ceremony campfire.

Open flames of any kind are not allowed in any tent. Electric battery lanterns and flashlights are recommended.

Water

Drinking water will be available the camp. Containers will be needed to carry water to the campsites. The map received on arrival has water noted. No dish washing and no bathing or hand washing will be allowed at the faucets. Please do not waste water. Each Scout should come to Camporee with a canteen and carry it Saturday.

Trash

Pack it in – pack it out! Please bring sealable garbage bags for disposal of your trash and garbage. All units must remove their own trash on Sunday. Please be considerate of our scout property and leave your area cleaner than when you arrived.

Alcohol Drugs and Profanity

The Camporee Committee fully supports the policy of the Boy Scouts of America concerning the use of Alcoholic Beverages, Drugs, or other Mind Altering Substances. It is, therefore, the policy of the Camporee Committee that there shall be no Alcoholic Beverages (except those used for

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religious sacrament), Drugs or other Controlled Substances (including smoking) present at or consumed during the Camporee. Non-compliance with this Policy will result in the individuals and their Unit being asked to leave the Camporee. Likewise, profane language or gestures by youth or adults will not be tolerated.

Firearms

For safety reasons, firearms, pellet guns, BB guns, bow and arrows or slingshots of any kind are not allowed at the Camporee without gaining specific permission from the Camporee Chairman before the Camporee.

Fireworks

Absolutely no fireworks are permitted.

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Check In & Check Out Procedures

Before Arrival:

- Confirm registration for all participants - Please make your camporee payments at the Council Service Center or online.
- Complete Unit Roster - The roster will help us account for youth and adults alike in case of an emergency. The roster form is attached to this leader guide.
- Verify Health and medical records for each Youth & Adult - BSA Activity Consent Forms are Part A of the Annual Health and Medical record and should be available. Part B medical forms must be on-site and available for inspection at check-in. All Health and Medical Records will be kept by unit leaders. If medically necessary, the camporee medical staff may request forms from the unit leader.

Arrival:

- Time-Scouting units may arrive between 6:00pm and 9:00pm on Friday.
- Parking – Cars will need to remain in designated lots.
- Drop-off- Unit vehicles will have no access to drive to their campsite at Locke Ave Park for unload.
- Check-in & campsite assignment - Unit representative should come to HQ with roster and med forms for assignment.

Departure:

- Time-Check-out will begin after Sunday morning awards approximately 10:00am.
- Evaluation Forms – Complete both youth and adult forms to ensure Camporee can be improved upon year after year.
- Final Campsite Inspection – Send your Scoutmaster/Advisor and Senior Patrol Leader to Camporee HQ with completed camporee evaluation forms to request campsite inspection.
- Camporee Patches - Upon completion of check-out, your unit will receive patches for all registered participants (youth and adults).

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Friday April

6pm Troop check in Begins

Blue Cards & Rosters will be handed in at check in

Packets will be given to troops inside each packet will be activity cards for each scout the boys will bring the activity cards to each station with them & someone will stamp or punch their card scout s name and name of merit badge should be on the activity card. These cards will be turned in prior to the closing campfire. Pre ordered t-shirts will be given out at this time.

9pm Cracker Barrel

11pm Lights out

Saturday April

:00 am Reveille

:30 -8:30 am Breakfast

8:30 9:00 am Post Colors/Opening Ceremony

9:00 12:00 pm Stations stations will rotate during the day. Map will be provided of station numbers and locations at check in.

10:00 -11:00 Campsite Inspection

12:00 1:00 Lunch brown bag/on your own

1:00 -5:00 Stations resume as in the AM

1:00 5:00 Skit sign up for campfire there will be an information table /area where units can sign up for skits.

5:00 6:30 Cooking/ dinner

:00 8:00 Mass/Interfaith service both services will be held

8:30 Closing Campfire

Activity cards need to be turned in

OA call out

Skits performed by units

Closing Ceremony

11pm Lights out

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Sunday April AM

:00 am Reveille

:30 -8:30 am Breakfast

8:30 11:00 Clean-up & check out

Signed blue cards will be given out after campsite inspection.